






## CONTACT

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## SKILLS

- Proficient in the use of CAD Software such as Revit, AutoCAD, Sketchup Pro and Formit
- 3D Rendering
- Surveying
- Excellent communication skills
- Work well within a team
- Use my own initiative
- Good problem solver
- Proficient computer skills
- I react well in stressful situations and can face new challenges with an able attitude
- Work well under pressure
- Hard working
- Quick learner
- Honest
- Punctual

# Joel Edwards

## PROFESSIONAL SUMMARY

I am passionate about innovation and design. This is because innovation and design allows people to bring something completely new to the world. Personally I don't want to look at elements in the present day and stay static, but rather I want to look at how they can be changed in the future to enhance the lives of people and the environment. I am currently studying at the University of Ulster my course: BSc Hons Degree in Architectural Technology. My first year of study allowed me to use my knowledge and innovative design skills. I was tasked with designing a semi-detached dwelling. Using various software's allowed me to explain my design idea. Software used included; AutoCAD, Revit, Formit and Sketchup. In my second year of study, I used my project management skills in designing a Passive House Primary school. This assignment presented itself as a challenge. A new progressive design challenge using my own innovative ideas in a new way. This has captivated my imagination concerning the possibilities of design innovation in partnership with new ways of thinking and working. I am currently in my final year of study where I am tasked with creating a mixed used apartment building.

## WORK HISTORY

### Architectural Technician

05/2022 - Current

**Michael Herron Architects** - Coalisland, Mid Ulster

- I created detailed 2d floor plans, elevations, block plans and location maps using AutoCAD effectively and efficiently.
- I was responsible in working alongside other sectors such as structural, electrical, and mechanical engineers as well as quantity surveyors and builders
- Finalised drafts using 2D and 3D sketching to establish finishing touches.
- Conferred with engineers to understand and incorporate recommendations and required changes during update process.
- Created exceptional concept designs and estimated projects for residential and commercial customers.
- Calculated measurements, dimensions and material data for design plans.
- Followed tight schedules to bring projects to completion on-time and meet contract requirements.
- Utilised SketchUp software to construct larger designs for clients.
- Used lighting design software to determine entrance of light in space.
- Conducted surveys to determine conditions.

### Clerical Assistant

05/2021 - 06/2021

**Fermanagh and Omagh District council Planning Office** - Enniskillen

- My role as clerical assistant included adding planning applications to the planning portal, validating building applications, scanning and uploading plans, elevations, site layout and 3D Models to the planning portal

- It also included dealing with a wide range of stakeholders internal and external to the planning department.
- Supported staff with administrative needs for photocopying and filing.
- Sorted and distributed incoming mail to correct recipients throughout busy office environments.
- Sorted and organised different types of information by document type
- Responded promptly to phone and email inquiries.
- Organised and maintained filing systems

#### **Retail Sales Assistant**

09/2019 – 08/2020

**Home Field and Stream** – Enniskillen

- The role involved assisting people with information regarding various products and restocking the shop floor
- Teamwork with my sales colleagues was another integral part of my role ensuring a satisfactory customer experience.
- Listened to customer needs and preferences to provide targeted advice, increasing sales opportunities.
- Conducted stock checks, faced-up shelves and recorded out-of-stock items.
- Totalled bills using maths skills and maintained accurate till count.
- Prepared invoices for customers with large orders or special sales types.

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## **EDUCATION**

**Bachelor of Science:** Undergraduate in Architectural Technology and Management, 09/2020 – Current

**Ulster University, Belfast** – Belfast

**A-Levels:** Engineering, 09/2018 – 06/2020

**Devenish College, Enniskillen** – Level 3 BTEC Certificate in Engineering Grade – A\*

**A-Levels:** Construction and Surveying, 09/2018 – 06/2020

**Devenish College, Enniskillen** – Level 3 BTEC Construction Grade – A\*

**A-Levels:** Technology and Design, 09/2018 – 06/2020

**Devenish College, Enniskillen** – Grade – B

**GCSEs:** Information, Communication and Technology, 09/2016 – 06/2018

**Devenish College, Enniskillen** – A

**GCSEs:** Technology and Design, 09/2016 – 06/2018

**Devenish College Enniskillen** – B

**GCSEs:** Construction (Optional Studies, 09/2016 – 06/2018

**Devenish College, Enniskillen** – Merit

**GCSEs:** Business Studies, 09/2016 – 06/2018

**Devenish College, Enniskillen** – C

**GCSEs:** English, 09/2016 – 06/2018

**Devenish College, Enniskillen** – C

**GCSEs:** Maths, 09/2016 – 06/2018

**Devenish College, Enniskillen** – C

**GCSEs:** Science, 09/2016 – 06/2018

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## **REFERENCES**

- Louise Stewart, Manager Fermanagh and Omagh District Council  
Planning Office, 11 East Bridge St, Enniskillen, BT74 7BW, 07783656871,  
louise.stewart@fermanaghomagh.com
- Craig Kingston, Owner of Home Field and Stream, 18-20 Church Street,  
Enniskillen, BT74 7EJ, 07875686690, craig@hfs-online.com
- Michael Herron, Owner of Michael Herron Architects, 2 nd Floor, 64-66a  
Main Street, Coalisland, Co. Tyrone, BT71 4NB, 028 8774 7554,  
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